

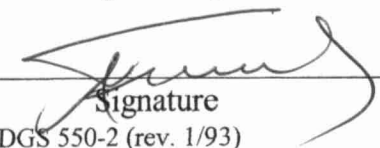
Maryland Port Administration	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-ZZ98
Reporting Agency		Prepare in Duplicate
Harbor Development		Retain one (1) copy and forward original to address on left.
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL


No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	Subject/ Tarsen Thohans	2542/14.		1989-1990			
2	Subject	2542/14.		1989-1990			
3	Subject	2542/14.		1986			
4	Subject	2542/14.		1986			
14	Subject	2542/14.		1983			
15	Subject	2542/14.		82-1990			
17	Subject/Planning	2542/14., 4.		1984-1987			
18	Subject/Planning	2542/14., 4.		1985			
21	Subject/Planning	2542/14., 4.		1985			
24	Subject	2542/14		1992, 1991			
32	Subject/Planning	2542/14, 4		1994, 1995			

I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved recycling company. David Bels 8/1/12

I hereby certify that the records listed above were disposed of as indicated.


 Signature
 DGS 550-2 (rev. 1/93)

Alisha Jackson


 Title

Office Clerk 1

8/3/12
 Date

8/3/12

Maryland Port Administration	Department of General Services	51469-2298
Reporting Agency	Records Management Division	Prepare in Duplicate
Harbor Development	7275 Waterloo Road (Rte. 175)	Retain one (1) copy and forward original to address on left.
Division or Unit	P.O. Box 275 Jessup, Maryland 20794-0275	

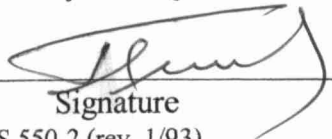
CERTIFICATE OF RECORDS DISPOSAL

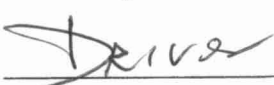
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
33	Subject/Planning	2542/14, 4.		1994-1995			
31	Subject	2542/14.		1979-1982			
40	Dredged Placement/ Correspondence	2542/24.		1988			
41	Planning	2542/4.		prior to 2006			
42	Invoices/Planning	2542/16/4.		1992			
43	Invoices Only	2542/16.		1992			
37							
38	Subject/Planning	2542/14., 4.		varies 74-91			
44	Subject/Planning	2542/14., 4.		1973-1993			
45	Subject/Planning	2542/14., 4.		1983-1985			
50	Invoices	2542/16.		not found during			

7/2012 Inventory

I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved recycling company. David Bibo 8/1/12

I hereby certify that the records listed above were disposed of as indicated.


Signature
DGS 550-2 (rev. 1/93)


Title

8/3/12
Date

Alisha Jackson

Office Clerk I

8/3/12

Maryland Port Administration	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-2298
Reporting Agency		Prepare in Duplicate
Harbor Development		Retain one (1) copy and forward original to address on left.
Division or Unit		

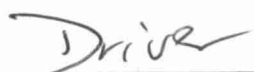
CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
51	Invoices	2542/16.		Box not found during 7/2012 inventory			
53	Planning	2542/4.		prior to 2006			
55	Planning	2542/4.		1981-1985			
61	Subject/Planning	2542/14., 4.		Box not found during 7/2012 inventory			
62	Planning	2542/14/4		1998			
63	Invoices	2542/16.		1995, 1997, 1998			
64-67	Subject (Partial disposal)	2542/14.		1974-1987			
68	Invoices	2542/16.		1989			
68A	Invoices/Planning	2542/16/4.		1989			
71	Subject (Partial disposal)	2542/14.		1987-1991			
72	Subject	2542/14.		prior to 2006			

I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved recycling company. Daniel Belva 8/1/12

I hereby certify that the records listed above were disposed of as indicated.


Signature


Title

8/3/12
Date

Alisha Jackson

Office Clerk 1

8/3/12

4


Maryland Port Administration	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-2298
Reporting Agency		Prepare in Duplicate
Harbor Development		Retain one (1) copy and forward original to address on left.
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
73	Subject	2542/14.		1989-1991			
74	Subject	2542/14.		1988-1991			
75	Subject	2542/14.		1988			
76	Subject (Partial dis.)	2542/14.		1996-1998			
78	Subject	2542/14.		Box not found during 7/2012 inventory			
81	Subject	2542/14.		1995			
80	Invoices (Partial dis.)	2542/16.		1995-1996			
84	Subject	2542/14.		prior to 2006			
85	Subject	2542/14.		prior to 2006			
86	Subject	2542/14.		prior to 2006			
89	Subject	2542/14.		prior to 2006			

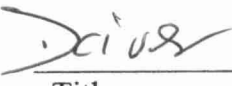
I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved recycling company. David Behr 8/1/12

I hereby certify that the records listed above were disposed of as indicated.


Signature

DGS 550-2 (rev. 1/93)

Alisha Jackson


Title

Office Clerk I

8/3/12
Date

8/3/12

5

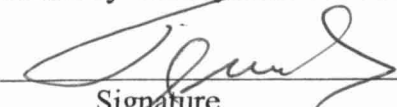
Maryland Port Administration	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-2298
Reporting Agency		Prepare in Duplicate
Harbor Development		Retain one (1) copy and forward original to address on left.
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
88	Subject	2542/14.		prior to 2006			
89	Subject	2542/14.		prior to 2006			
90	Proposals	2542/14.		prior to 2006			
95	Subject	2542/14.		prior to 2006			
96	Subject	2542/14.		prior to 2006			
97	Subject (Partial)	2542/14.		prior to 2006			
98	Subject (Partial)	2542/14.		prior to 2006			
99	Subject	2542/14.		prior to 2006			
102	Legal			not found during 7/2012 inventory			
106	Subject	2542/14.		1985-1987			
112	Subject/	2542/14.		1997			

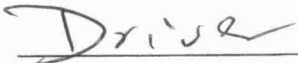
I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved recycling company. David Bibo 8/1/12

I hereby certify that the records listed above were disposed of as indicated.


Signature

DGS 550-2 (rev. 1/93)

Alisha Jackson


Title

Office Clerk I

8/3/12
Date

8/3/12

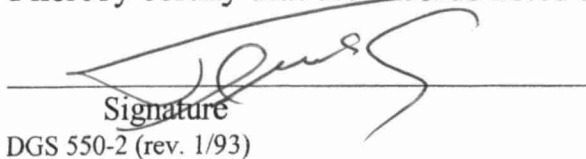
Maryland Port Administration	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-2298
Reporting Agency		Prepare in Duplicate
Harbor Development		Retain one (1) copy and forward original to address on left.
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
114	Subject (Partial)	2542/14.		1997			
115	Subject (Partial)	2542/14.		1997			
116	Subject	2542/14.		1998			
118	Subject	2542/14.		1998			
119	Subject	2542/14.		1998			
120	Subject	2542/14.		1998			
121	Subject/Invoices	2542/14.		1998			
122	Invoices	2542/14.		2003			
123	Subject	2542/14.		2003			
125	Subject	2542/14.		2003			
126	Subject	2542/14.		2003			

I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved recycling company. David Behr 8/1/12

I hereby certify that the records listed above were disposed of as indicated.


Signature
DGS 550-2 (rev. 1/93)

Driver
Title

8/3/12
Date

Alisha Jackson

Office Clerk I

8/3/12

Maryland Port Administration	Department of General Services	51469-2298
Reporting Agency	Records Management Division	Prepare in Duplicate
Harbor Development	7275 Waterloo Road (Rte. 175)	Retain one (1) copy and forward original to address on left.
Division or Unit	P.O. Box 275 Jessup, Maryland 20794-0275	

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
124	Subject	2542/14		2003			
131	Subject	2542/14		2000			
132	Subject	2542/14		2000			
134	Subject	2542/14		2000			
135	Subject	2542/14		2000			
138	Invoices Planning	2542/16,4		2003			
143	Invoices Planning	2542/16,4		2003			
144	Invoices	2542/16		2004			
145	Invoices	2542/16		2002-2003			
146	Invoices	2542/16		2003-2004			
147	Invoices	2542/16		1998-1999			

I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved recycling company. David Bibe 8/1/12

I hereby certify that the records listed above were disposed of as indicated.

Alisha Jackson
Signature

DGS 550-2 (rev. 1/93)

Alisha Jackson

David Bibe
Title

Office Clerk I

8/3/12
Date

8/3/12

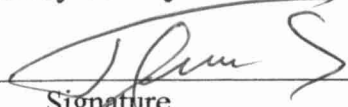
Maryland Port Administration	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-2298
Reporting Agency		Prepare in Duplicate
Harbor Development		Retain one (1) copy and forward original to address on left.
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
139	Subject	2542/14.		not found during 07/2012 inventory			
148	Invoices	2542/16		2004-2005			
149	Invoices	2542/16		2001-2002			
150	Invoices	2542/16		prior to 2009			
151	Invoices	2542/16		prior to 2009			
152	Invoices	2542/16		prior to 2009			
153	Invoices	2542/16		prior to 2009			
154	Invoices	2542/16		prior to 2009			
155	Invoices	2542/16		prior to 2009			
156	Invoices	2542/16		prior to 2009			
157	Invoices	2542/16		prior to 2009			

I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved recycling company. David Belar 8/1/12

I hereby certify that the records listed above were disposed of as indicated.


Signature
DGS 550-2 (rev. 1/93)
Alisha Jackson

Drive
Title
Office Clerk I

8/3/12
Date
8/3/12

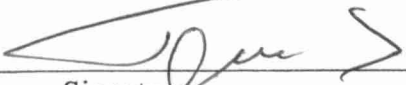
Maryland Port Administration	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-2298
Reporting Agency		Prepare in Duplicate
Harbor Development		Retain one (1) copy and forward original to address on left.
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
158	Invoices	2542/16		prior to 2009			
159	Invoices	2542/16		2002-2004			
160	Invoices	2542/16		1998			
161	Invoices	2542/16		prior to 2009			
162	Invoices	2542/16		prior to 2009			
163	Invoices	2542/16		1999-2000			
164	Invoices	2542/16		prior to 2009			
165	Invoices	2542/16		prior to 2009			
166	Invoices	2542/16		prior to 2009			
168	Planning/Subject	2542/4,14		2004			
171	Planning/Subject	2542/14,4		2000, 2004			

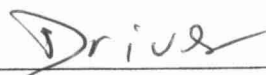
I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved recycling company. David Bebe 8/1/12

I hereby certify that the records listed above were disposed of as indicated.


Signature

DGS 550-2 (rev. 1/93)

Alisha Jackson


Title

Office Clerk I

8/3/12
Date

8/3/12

Maryland Port Administration	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-2298
Reporting Agency		Prepare in Duplicate
Harbor Development		Retain one (1) copy and forward original to address on left.
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
173	Subject	2542/14.		2003		:	
175	Subject	2542/14.		2003			
176	Subject	2542/14.		2003			
179	Planning/Subject	2542/14.		prior to 2006			
180	Planning/Subject	2542/4, 14		prior to 2006			
181	Planning/Subject	2542/4, 14		prior to 2006			
183	Subject	2542/14		2004			
184	Subject	2542/14		2004			
178	Planning/Partial	2542/14		2001 - 2004			
186	Subject	2542/14.		2004			
187	Subject	2542/14		2004			

I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved recycling company. David Bibo 8/1/12

I hereby certify that the records listed above were disposed of as indicated.


Signature

Driver
Title

8/3/12
Date

Alisha Jackson

Office Clerk I

8/3/12

Maryland Port Administration	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-2298
Reporting Agency		Prepare in Duplicate
Harbor Development		Retain one (1) copy and forward original to address on left.
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
189	Subject	2542/14		2002			
190	Subject	2542/14		2002			
191	Subject	2542/14		2002			
192	Subject	2542/14		2002			
193	Subject	2542/14		2002			
194	Subject	2542/14		2002			
195	Subject	2542/14		2001 & 2002			
196	Subject	2542/14		Not found during 7/2012 inventory			
197	Subject	2542/14		2001			
188	Subject	2542/14		2004			
198	Subject	2542/14		2001			


I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved recycling company. David Bilo 8/1/12

I hereby certify that the records listed above were disposed of as indicated.


Signature

DGS 550-2 (rev. 1/93)

Alisha Jackson


Title

Office Clerk

8/3/12
Date

8/3/12

Maryland Port Administration	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-2298
Reporting Agency		Prepare in Duplicate
Harbor Development		Retain one (1) copy and forward original to address on left.
Division or Unit		

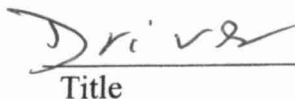
CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
199	Subject	2542/14		2001			
200	Subject	2542/14		2001			
202	Subject (Partial)	2542/14		2005			
203	Subject	2542/14		2005			
204	Subject	2542/14		2005			
205	Subject	2542/14		2005			
206	Subject	2542/14		2005			
209	Planning/Subject	2542/4, 14		1997-2005			
210	Planning/Partial	2542/4, 14		2002-2003			
211	Planning/Subject	2542/4, 14		2003			
213	Planning/Subject	2542/4, 14		1997-2005			

I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved recycling company. David Bilo 8/1/12

I hereby certify that the records listed above were disposed of as indicated.


Signature


Title

8/13/12
Date

DGS 550-2 (rev. 1/93)

Alisha Jackson

Office Clerk I

8/3/12

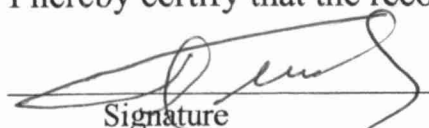
Maryland Port Administration	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-2298
Reporting Agency		Prepare in Duplicate
Harbor Development		Retain one (1) copy and forward original to address on left.
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
214	Subject	2542/14		2006			
215	Subject/Partial	2542/14		2006			
216	Subject	2542/14		2006			
217	Subject	2542/14		2006			
218	Invoices - Duplicates Acct originals	2542/16		1999-2008			
219							
220							
221							
222							
223							
224							

I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved recycling company. David Bule 8/1/12

I hereby certify that the records listed above were disposed of as indicated.


Signature

DGS 550-2 (rev. 1/93)

Alisha Jackson

Driver
Title

Office Clerk I

8/3/12
Date

8/3/12

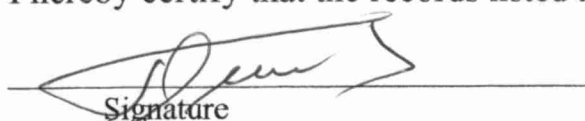
Maryland Port Administration	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-2298
Reporting Agency		Prepare in Duplicate
Harbor Development		Retain one (1) copy and forward original to address on left.
Division or Unit		

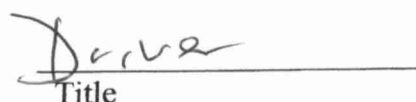
CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
230	Invoices	2542/16		1998-2005			
231	Invoices	2542/16		2003-2005			
232	Invoices	2542/16		2001-2005			
233	Invoices	2542/16		1997-2002			
235	Invoices	2542/16		2000-2007			
236	Invoices	2542/16		2003-2007			
244	Invoices/Partial	2542/16		2003-2008			
245	Invoices/Partial	2542/16		1998-2008			
246	Invoices	2542/16		2003-2008			
247	Invoices	2542/16		2007-2008			
250	Invoices	2542/16		before 2009			

I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved recycling company. David Belo 8/1/12

I hereby certify that the records listed above were disposed of as indicated.


Signature


Title

8/3/12
Date

Alusha Jackson

Office Clerk 1

8/3/12

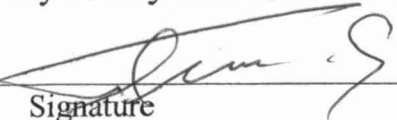
Maryland Port Administration	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-2298
Reporting Agency		Prepare in Duplicate
Harbor Development		Retain one (1) copy and forward original to address on left.
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
251	Planning/Project Reports	2542/4		2006-2007			
252	Planning/Project Reports	2542/4		2007-2008			
253	Planning Project Reports / Partial	2542/4		2008			
254	Subject	2542/14		2006 & earlier			
256	Subject/Planning	2542/14		2006-2007			
257	Planning/Partial	2542/4		1978-2008			

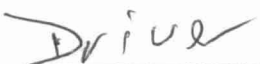
I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved recycling company. David Belva 8/1/12

I hereby certify that the records listed above were disposed of as indicated.


Signature

DGS 550-2 (rev. 1/93)

Alisha Jackson


Title

Office Clerk I

8/3/12
Date

8/3/12